

## **Chariton Valley Planning and Development Council of Governments**

Meeting Minutes of October 25, 2012; at 3:00 PM

Chariton Valley Planning & Development Council Office, Centerville, Iowa

Present: Dean Kaster, Dennis Ryan, Larry Davis, Bill Alley, John Hamilton, and Nichole Moore

Absent: Julie Pribyl

Guest: Kim Crego, City of Centerville

### ***Approval of Agenda:***

Ryan made motion to approve agenda, Davis seconded. All in favor

The agenda was approved unanimously as presented.

### ***Approval of Minutes:***

Ryan made motion to approve the minutes for September 19, 2012, as presented. Hamilton seconded.

All in favor.

### ***Review of Financial Reporting:***

Bank statement for September was presented with a balance of \$ 56,820.30. Davis made motion to accept the balance as presented on statement. Ryan seconded. All in favor.

Bills/Payroll was presented for approval in the amount of \$ 26,987.49. Davis made motion to approve bills/payroll as presented. Ryan seconded. All in favor.

Deposits were presented in the amount of \$ 11,507.00. Davis made motion to accept the deposits as presented. Ryan seconded. All in favor.

Line of Credit was shown with balances of \$ 73,538.43 for note ending 0531 and \$ 0.00 for note ending 1302. Hamilton made motion to accept the update on balances. Davis seconded. All in favor.

The board also reviewed the bank reconciliation report as presented for September 2012, along with the Profit & Loss report for July through September 2012.

### ***Summary of Meeting:***

New Business:

Kim Crego, City of Centerville requested a presentation to the board on a concern that she had regarding the CDBG Housing application. She stated that she felt that CVPD should sub-contract with Patti Lind, CVRHTF & PR Lind & Co. for grant writing services. Further discussion was completed with Ms. Crego & the board and was told that further decisions would be made and notice sent to city. Ryan made motion to not sub-contract for any services regarding this application with Patti Lind, CVRHTF &

PR Lind & Co. Davis seconded. All in favor. It was instructed that Moore put letter together on behalf of the board of the decision and Kaster would be signing letter.

Alley left meeting at 3:53 p.m.

Moore gave update on the other CDBG Housing applications that were being prepared same as Centerville's. She also updated the board on the progress of the Derelict/Blighted Buildings program that is being developed in coordination with RASWC & ISU Extension, Mark Reinig.

Wayne Co. HMGP was presented. At this time it is still being reviewed with approval coming soon. O

The purchase of the building was discussed and what steps were needed to complete this by the end of our current contract with Appanoose Community Care Services. Moore said that she would contact Shannon Woods, Attorney to ask what is needed. Need to check on new title opinion, abstract, and purchase agreement.

Due to Thanksgiving holiday the next meeting was set for Tuesday, November 20, 2012 at 12:30 pm. Location will be at the CVPD office.

Davis made motion to adjourn, Hamilton seconded. All in favor.