

Chariton Valley Planning and Development Council of Governments

Meeting Minutes of November 20, 2012; at 12:30 PM

Chariton Valley Planning & Development Council Office, Centerville, Iowa

Present: Dean Kaster, Dennis Ryan, Bill Alley, John Hamilton, and Nichole Moore

Absent: Larry Davis

Guest: None

Approval of Agenda:

Ryan made motion to approve agenda, Hamilton seconded. All in favor

The agenda was approved unanimously as presented.

Approval of Minutes:

Hamilton made motion to approve the minutes for October 25, 2012, as presented. Alley seconded.

All in favor.

Review of Financial Reporting:

Bank statement for September was presented with a balance of \$ 49,428.28. Ryan made motion to accept the balance as presented on statement. Hamilton seconded. All in favor.

Bills/Payroll was presented for approval in the amount of \$ 12,967.65. Ryan made motion to approve bills/payroll as presented. Hamilton seconded. All in favor.

Deposits were presented in the amount of \$ 6,773.77. Ryan made motion to accept the deposits as presented. Hamilton seconded. All in favor.

Line of Credit was shown with balances of \$ 73,265.69 for note ending 0531 and \$ 0.00 for note ending 1302. Alley made motion to accept the update on balances. Hamilton seconded. All in favor.

Moore requested a payout of 80 hours of comp. time. Hamilton made motion to accept this request. Ryan seconded.

The board also reviewed the bank reconciliation report as presented for October 2012, along with the Profit & Loss report for July through October 2012.

Summary of Meeting:

New Business:

Moore and Pribyl explained situation CVPD was in with the City of Centerville and the housing – application regarding the narrative and explanation of the administrator. It was explained that the City of Centerville wanted CVPD to stay in the narrative for the application scoring but will be procuring for the administrator if awarded. Board discussed options and decided that if the CVPD keeps in the narrative a disclaimer will be added for future reference. Moore will check with state program manager for more details.

Wayne County HMGP update was given. Plan has been approved and CVPD working on getting grant closed out with Homeland Security.

Moore updated the board on an RFP from City of Chariton and her response.

Moore reviewed Title VI plan with board. This is a new requirement for all federal funding especially IDOT. Ryan made motion to approve plan for adoption. Hamilton seconded. All in favor.

IDOT update was given. Moore explained no more information could be provided regarding the Corridor Management Plan and Scenic Byway. Ryan made motion to accept that no more documents and work could be provided to IDOT. Moore will email Troy Siefert with IDOT explaining the circumstance. Alley seconded. All in favor.

Moore gave update on the FY12 audit. This is tentatively set for starting on or about January 14,2013 with the State of Iowa Auditor.

The next meeting was set for Tuesday, December 18, 2012 at 12:30 pm. Location will be at the CVPD office.

Alley made motion to adjourn, Hamilton seconded. All in favor.