

Chariton Valley Planning and Development Council of Governments

Conference Call - Meeting Minutes of April 30, 2012; at 9:00 AM

Chariton Valley Planning & Development Council Office, Centerville, Iowa

Present: Dean Kaster, Dennis Ryan, Nichole Moore, Julie Pribyl

Conference Call: Larry Davis, Bill Alley, John Hamilton

Absent: None

Guest: None

Approval of Agenda:

Ryan made motion to approve agenda, Hamilton seconded. All in favor

The agenda was approved unanimously as presented.

Approval of Minutes:

Hamilton made motion to approve the minutes for March 22, 2012, as presented. Ryan seconded.

All in favor.

Review of Financial Reporting:

Bank statement for March was presented with a balance of \$ 61,164.78. Hamilton made motion to accept the balance as presented on statement. Ryan seconded. All in favor.

Bills/Payroll was presented for approval in the amount of \$ 27,893.10. Ryan made motion to approve bills/payroll as presented. Alley seconded. All in favor.

Deposits were presented in the amount of \$ 18,607.35. Ryan made motion to accept the deposits as presented. Alley seconded. All in favor.

Line of Credit was shown with balances of \$ 91,415.81 for note ending 0531 and \$ 355.86 for note ending 1302.

Comprehensive Time pay out for Nichole Moore was reviewed and discussed. Hamilton made motion to approve 80 hours of comp. time for payment. Alley seconded. All in favor.

Summary of Meeting:

Projects/Updates:

Moore gave the board a review of the status of current projects. This included Wayne County HMGP showing a balance of around \$200 needed for the in-kind.

Housing Rehabilitation in Seymour was given. Moore explained that the contractors are finishing up on the homes and final inspections are being scheduled for the end of May for approval. Transportation (CVTPA) invoices have been paid except Davis Counties final portion of the 10-15 invoices. All payments

have been applied to the line of credit for past match. Other CDBG projects were discussed including the approval of Seymour and Moulton CDBG applications.

New Business:

Moore gave an update on the status of the 3-year audit and that the exit interview for the Special Investigation audit is set for May 2nd.

The current building lease/purchase agreement was discussed. Alley is not willing to purchase the current building due to age of building and the concerns of what structures concerns there may be. Hamilton stated that he feels we should purchase the building and that it is in sound shape and good location for our needs. Davis made motion to go ahead and approve the current rental lease with option to buy from Appanoose Community Care Services at any given time during the next year. Board will review option at a later date in December. The lease will now reflect \$250 of our monthly \$500 rent goes towards the purchase price. Hamilton seconded motion. All in favor.

Moore asked the board to approve the purchase of façade lighting for the front of building at estimated cost of \$250.00 for the Grow Centerville project. Ryan made motion to approve the request. Alley seconded. All in favor.

Moore gave update on the board manual and the technical board development. Will look at July approval for these items.

Moore also explained to the board that CVPD had been notified from the legal department of Getty Images of a copyright legal issue. The use of an unauthorized picture was completed in 2006 for a newsletter. Moore sent information to Attorney Shannon Woods for her review and recommendations. She will follow-up with Woods on this matter. Hamilton said to go ahead and pay the request should Attorney Woods feel the need too.

Next meeting was set for May 24th at 12:30 pm. Location will be at the CVPD office.

Ryan made motion to adjourn, Davis seconded. All in favor.