

Chariton Valley Planning and Development Council of Governments

Meeting Minutes of July 26, 2012; at 12:45 PM

Chariton Valley Planning & Development Council Office, Centerville, Iowa

Present: Dean Kaster, Dennis Ryan, Larry Davis, John Hamilton, Nichole Moore, and Julie Pribyl

Absent: Bill Alley

Guest: None

Approval of Agenda:

Davis made motion to approve agenda, Hamilton seconded. All in favor

The agenda was approved unanimously as presented.

Approval of Minutes:

Ryan made motion to approve the minutes for June 28, 2012, as presented. Davis seconded.

All in favor.

Review of Financial Reporting:

Bank statement for June was presented with a balance of \$ 63,482.47. Hamilton made motion to accept the balance as presented on statement. Davis seconded. All in favor.

Bills/Payroll was presented for approval in the amount of \$ 18,953.48. Ryan made motion to approve bills/payroll as presented. Davis seconded. All in favor.

Deposits were presented in the amount of \$ 39,321.50. Ryan made motion to accept the deposits as presented. Davis seconded. All in favor.

Line of Credit was shown with balances of \$ 75,000.00 for note ending 0531 and \$ 0.00 for note ending 1302. Ryan made motion to accept the update on balances. Davis seconded. All in favor.

Board reviewed the new note with an effective date starting August 17, 2012 for new balance on loan of \$75,000. Note no. 7270810531, will show monthly payments of \$ 875.65 with 59 monthly payments at 7.125% per annum. Hamilton made motion to approve board chair to sign note agreement. Ryan seconded. All in favor.

Summary of Meeting:

New Business:

Board was given copies of the approved new By-laws, and signed Employee Handbook.

Conducted staff evaluations. Per approved budget amounts new salary adjustments were discussed. Davis made motion to increase Nichole Moore's salary to \$ 40,500. Hamilton seconded. All in favor. Ryan made motion to increase Julie Pribyl's salary to \$ 38,600. Hamilton seconded. All in favor.

Health Insurance stipend was also reviewed and discussed. Per approved budget amounts new stipend was recommended to increase to \$ 500 per month for both Nichole Moore and Julie Pribyl. Hamilton made motion to approve said increase. Davis seconded. All in favor.

Project updates were given on Wayne Co. HMGP, Seymour Housing Rehabilitation, APNC, Seymour Sanitary Sewer, Moulton Sanitary Sewer, and CVTPA. Moore also presented an update on IDOT status with organization.

Ryan made motion to enter into closed session per Iowa Code Section 21.5(1)(a) at 2:32 p.m. Hamilton seconded. Davis made motion to return to open meeting at 2:48 p.m. Ryan seconded. No further action was needed.

Next meeting was set for August 23 at 12:30 pm. Location will be at the CVPD office.

Davis made motion to adjourn, Hamilton seconded. All in favor.