

REQUEST FOR PROPOSALS
DEMOLITION

NOTICE IS HEREBY GIVEN that sealed proposals are sought by the City of Mystic, Iowa, at City Hall located at 304 West Main Street, Mystic, Iowa 52574, for the purpose of a FEMA/Iowa Homeland Security 404 Hazard Mitigation Property Acquisition Demolition project. Proposals will be accepted until 12:00 o'clock P.M. on the 19th day of January, 2010. Such proposals will be considered by the City Council at a council meeting held at 6:00 o'clock P.M. on January 21, 2010, and will be acted upon at such time or at such later time and place as may then be fixed.

A brief summary of the work will consist of the following:

Demolition of 8 structures and numerous lots for a FEMA/Iowa Homeland Security 404 Hazard Mitigation Property Acquisition project. The primary purpose of the work is to demolish and haul away debris from certain Hazard Mitigation Grant Program acquired structures owned by the City of Mystic. Along with the structures, all debris, such as household items, toys, machinery, all concrete and stone, etc. will need to be removed. The contractor must understand and agree that demolition and debris removal in the most expeditious manner possible is of the utmost importance and will take every effort to complete this in the shortest time possible. All lots will be seeded and turned into Green Space.

All material, work, and equipment is to be in conformance with the Proposal Specifications and Contract Documents which have been prepared by Chariton Valley Planning & Development Council of Governments, Centerville, Iowa, and are now on file in the office of Chariton Valley Planning & Development Council as well as City Hall. The Specifications can also be reviewed at www.charitonvalleyplanning.com website.

All bids must be filed with the City Clerk on or before the time herein set. All bids shall be on forms furnished by Chariton Valley Planning & Development Council and must be enclosed in a separate sealed envelope and plainly identified by the project name of 404 HMGP Property Acquisition Demolition. Each bid shall be accompanied by a bid bond, cashier's check or certified check drawn on a state-chartered or federally chartered bank, or certified share draft drawn on a state-chartered or federally chartered credit union, in a separate sealed envelope in an amount equal to five percent of the total amount of bid. The certified check, cashier's check or certified share draft shall be payable to the City of Mystic as security that if awarded the contract, the bidder will enter into a contract at the bid price and furnish the required performance and payment bonds and certificate of insurance. The certified check, cashier's check, or certified share draft may be cashed, or the bid bond forfeited and the proceeds retained as liquidated damages if the bidder fails to execute a contract or file acceptable

performance and payment bonds or provide an acceptable certificate of insurance within ten (10) days after the acceptance of the proposal by resolution of the City Council. The bid security will be returned to all except the three lowest bidders within three (3) days after the opening of bids and the remaining securities will be returned promptly after the successful bidder is determined or within thirty days.

The successful bidder shall be required to furnish a corporate surety bond in an amount equal to 100% of its contract price. Said bond shall be issued by a responsible surety approved by the City of Mystic and shall guarantee the faithful performance of the contract and the terms and conditions therein contained, and shall guarantee the prompt payment of all materials and labor and protect and save harmless the City of Mystic from claims and damages of any kind caused by the operations of the Contractor. It shall also guarantee the maintenance of the improvements in good repair for a period of one (1) year from after the completion and acceptance by the City Council.

The Contract will be awarded to the responsible bidder deemed by the City Council as having submitted the lowest responsive bid and meeting the criteria set out in the Request for Proposal.

Payment for said project will be with Public Assistance funds (PA) from FEMA/Iowa Homeland Security to City of Mystic. Full payment will be issued upon completion of the project and approval of both the City of Mystic and FEMA/Iowa Homeland Security.

The work will commence upon receipt of Notice to Proceed.

Bids will be considered on, from bidders who can show experience with the type of demolition involved and also show financial responsibility satisfactory to the City of Mystic.

The City of Mystic, hereby reserves the right to reject any or all bids to enter into said contract as it may deem to be in the best interest of the City of Mystic, and to waive informalities and technicalities.

Published by order of the City of Mystic.

City of Mystic
Frankie Belzer, Mayor

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